

Holly Glen Homeowners Association, Inc.
Board of Directors Meeting Minutes
October 20, 2011

Board Members Present: Cheri Lee, Celeste Paterek, Harrison Murfee, Tony Galati and Adrian Ledger

Board Members Absent: Patrice Alexander, Bob Blake

Management Present: Kelly Decker (Talis Management)

Call to Order: The meeting was called to order at 6:27 and quorum was established. *Adrian motioned to approve the minutes from the 9/22/11 meeting. Harrison seconded the motion, all approved, and the motion passed.*

Due Process:

200 Carolina Town: The board would like to see turf improvement , items should be stored out of sight, the weeds around the foundation removed and the garden should be weeded. Kelly will send a letter stating they have two weeks from the date of the letter to show proof of the above or they will be fined \$100/week for every week that they are noncompliant.

412 Magnolia Meadow: An understanding was reached with the homeowner that while he intends to switch grasses in the spring and possibly lay sod down, in the interim he will reseed. Kelly will send him a letter reiterating the agreement and reminding him that the work should be completed in one month's time.

205 Sycamore Creek Drive: The board asked Kelly to send the homeowner a letter notifying them that they need to be compliant or face fines.

204 Sycamore Ridge: The board asked Kelly to send a letter notifying the homeowner of their need to be in compliance within two week's time or face fines.

Cheri moved to have final notice letters sent to 200 Carolina Town, 205 Sycamore Creek Drive and 204 Sycamore Ridge, informing them that they needed to be in compliance within two weeks from the date on the letter or they would be fined \$100/week for each week that they remain noncompliant. Adrian seconded the motion, all were in agreement and the motion passed.

Treasurers Report

At this time, the association is just over \$38,000 over budget, with about \$13,000 in the operating account.

Management Report

- **Landscape Enhancement Proposals:**
 - Tabled until spring.
- **Pool:**
 - Kelly will contact Brent regarding the fact that the pool was overfilled and find out if the water was left on and if so, why. She will also ask him to verify that the pumps are on.
- **Drainage:**
 - *Cheri moved to have a sign placed in the drainage area stating "Danger Keep off Rocks". Tony seconded the motion, and the motion carried, with Harrison voting against.*

Kelly will pay 40% of the invoice as long as they agree to comply with the contract by extending the wall through to the ladder. She will also ask that they add one more cap all the way to where the fence crosses back over. In addition, she will have a fence company come out to look at increasing the height of the fence.

- **Pond Landscape:**
 - Kelly was given authorization to pay the pond invoice.

New Business:

Injured Person on Election Night: The board would like all communications referred to the Board of Elections as it is their responsibility.

Marathon: Harrison moved to allow the HGMS 5K marathon to pass through Holly Glen, Celeste seconded the motion, all agreed and the motion passed. Kelly will make sure that the residents are notified.

The November meeting will tentatively be scheduled for the 16th but is subject to cancellation. The December meeting will be held on December 8th.

Adjournment: The meeting adjourned at 8:00.