

Holly Glen Homeowners Association, Inc.
Board of Directors Meeting
Executive Session Minutes
October 20, 2011

Board Members Present: Cheri Lee, Celeste Paterek, Harrison Murfee, Tony Galati and Adrian Ledger

Board Members Absent: Patrice Alexander, Bob Blake

Management Present: Kelly Decker (Talis Management)

Call to Order: The meeting was called to order at 6:27 and quorum was established. *Adrian motioned to approve the minutes from the 9/22/11 meeting. Harrison seconded the motion, all approved, and the motion passed.*

Due Process:

200 Carolina Town: After discussion, the board approved for the owner to make turf improvements, items should be stored out of sight, the weeds around the foundation removed and the garden should be weeded. Talis will send a letter stating they have two weeks from the date of the letter to show proof of the above or they will be fined \$100/week for every week that they are noncompliant. This was motioned, seconded and approved.

412 Magnolia Meadow: An understanding was reached with the homeowner present that while he intends to switch grasses in the spring and possibly lay sod down, in the interim he will reseed. Talis will send him a letter reiterating the agreement and reminding him that the work should be completed in one month's time and thanking him for attending the meeting.

205 Sycamore Creek Drive: After discussion, the board approved that the owner needed to have the tree completely planted within two weeks of the date of the letter or else a fine in the amount of \$100 per week would be levied. Talis will send a follow up letter to the owner notifying them of this. It was motioned, seconded and passed.

204 Sycamore Ridge: The board discussed the matter with the owner not present and decided that the owner had two weeks to improve the condition of the turf or else a \$100 per week fine would be levied. Talis will send a letter notifying the homeowner of their need to be in compliance. This was motioned, seconded and carried.

Cheri moved to state "final notice" on the follow up. Adrian seconded the motion, all were in agreement and the motion passed.

Adjournment: The meeting was adjourned at 6:45.