

Holly Glen Homeowners Association, Inc.
Board of Directors Meeting Minutes
May 24, 2011

Board Members Present: Patrice Alexander, Cheri Lee, Celeste Paterek, Tony Galati, Bob Blake and Adrian Ledger

Board Members Absent: Harrison Murfee

Management Present: Kelly Decker (Talis Management)

Others Present: Charlotte Mayo (Wake County Board of Elections)

Call to Order: The meeting was called to order at 6:00 and quorum was established. *Celeste motioned to approve the minutes for the board meeting and the executive session from the 4/14/11 meeting. Bob seconded the motion, all approved, and the motion passed.*

Presentation:

Charlotte Mayo with the Wake County Board of Elections was present to discuss with the board the possibility of making the Holly Glen clubhouse the polling station for their electoral district. She would like for them to consider the possibility of this being a long term arrangement. She explained how the process would work and what the general time lines would be. She also indicated that they could pay them \$100 for each usage, would cover the cost of repairs for any damage caused by their usage and also would pay for the installation and monthly fee of a phone line into the clubhouse. The board expressed a concern regarding traffic in the morning during an election. If needed, the police department could be called to help control traffic.

Bob motioned to allow the Wake County Board of Elections to utilize the clubhouse for a polling station under the conditions that they pay \$100 per usage and pay for the installation and fees associated with having a phone in the clubhouse. AJ (Adrian Ledger) seconded the motion, all agreed and the motion passed.

Committee Reports

Community Watch: Wendy Cruz is the new co-chair of the committee. Sara Kempin reported that two incidences occurred over the previous weekend (May 20th) involving several young men in both instances. Several young men were seen loitering about one night and the next morning it was discovered that there was a bunch of gravel in the pool slide filter/pump and running down the slide. It is not yet known if they are responsible for this. An electrician is coming in to look at the problem as it may be that something was not capped properly as it the gravel appears that it could be foundation filler. There was also a situation where one evening several young men were seen jumping the pool fence near the gate and jumping the other side to exit. At this time no damage has yet been found.

The police were notified and Officer Stone will follow up.

The board is going to look into whether or not the railing and fence at the gate can be altered making it more difficult for people to jump the fence at that location. A proposal to add infrared cameras at the pool was brought before the board. A quote from All Safe Security for adding 5 cameras to the pool areas was obtained, totaling \$5615.00. The board is postponing a decision on this matter as they would like more time to investigate their options.

Communications: AJ is working on the website.

Newsletter: The next newsletter will come out in July. Patrice will solicit articles in June.

Pools and Recreation: The pool is now open. The opening went well and the life guards seem to be doing well. It has been requested that the bulletin board be moved from its current location to the new pump building. No one expressed an objection to this so the board will be moved. Cheri noted that the guards need to be aware of the extra key in the lockbox at the pool gate and that Tony and AJ need to be given the 24/7 access key fobs. The board also decided to continue the policy of there being a maximum of 2 access cards allowed per family and that the second card, as well as any replacement cards, would cost \$25.

Grounds and Beautification: That committee is moving forward with the yard of the month program. Gift cards were purchased to reward the winners for each month.

Social Committee: The committee is going to be putting out a sign regarding the June event. They will also include information about Facebook so more members in the community will get involved in that manner. The committee let the board know that during the last event they had to run out to purchase supplies for the bathroom in the clubhouse, therefore, Kelly will contact the cleaning company to make sure that they are aware that they need to stock the bathroom with supplies. It was also decided that the committee would price shelving units so storage space can be increased. Finally, they requested that the board purchase a tent to be utilized for various functions.

Bob moved to approve the purchase of a tent up to \$125 and if that tent is not sufficient they will revisit the issue. AJ seconded the motion, all agreed and the motion passed.

Architectural Committee: Ten applications were received. Ten were approved.

Treasurers Report

There is \$100,000 in the operating account.

Management Report

- **CAI-NC Legislative Action Committee Funding Request:**
 - *Bob motioned to approve a donation of \$350. Patrice seconded the motion, and the motion passed with Tony and AJ abstaining.*

- **Homeowner Request to Serve on Pool-Rec Committee:**
 - Cheri will contact this owner regarding serving on the committee.

- **On Street Parking Violations:**
 - The board clarified the language of their response to complainants. Kelly should inform them that she is continuing to work with the board and the owner in violation on resolving the issue.

New Business:

Evergreen View: Bob would like to schedule an appointment to see if the town will work with the board to beautify this area. He is going to suggest that if the town is willing to grade the area the board will take care of improving and maintaining it, as long as the town grants a maintenance easement.

Adjournment: The meeting was adjourned at 8:10.