

Holly Glen Homeowners Association, Inc.
Board of Directors Meeting Minutes
September 1, 2011

Board Members Present: Patrice Alexander, Cheri Lee, Celeste Paterek, Bob Blake, Harrison Murfee and Adrian Ledger

Board Members Absent: Tony Galati

Management Present: Kelly Decker (Talis Management)

Call to Order: The meeting was called to order at 6:10 and quorum was established. *Bob motioned to approve the minutes from the 7/28/11 meeting. Adrian seconded the motion, all approved, and the motion passed.*

Committee Reports

Community Watch: Requested a \$500 budget for next year. August was quiet.

Communications: Nothing to report.

Newsletter: The next newsletter will be in October. The due date for submissions will be in the last week of September. Included in the newsletter will be a final notice that this will be the last printed newsletter and all future additions will be online which they may receive by signing up on the Talis website.

Pools and Recreation: The new clocks which were recently purchased both fell from the wall and broke. They will need to be replaced by next season and more firmly secured to the wall.

Grounds and Beautification: No lawn winner this month. There are two more lawn winners to be announced before year end and a competition regarding Christmas lights.

Social Committee: Requested a \$10,500 budget for next year. Their plans for next year are very similar to this year's. The additional \$500 requested is for starting up community run social clubs, such as a tennis club and a book club. They do intend to add a few additional family friendly events to the schedule next year.

They are planning a craft fair in November in the club house parking lot. The date will be November 12 with a rain date of November 13th.

Next year for movie events the committee can go through Swank Motion Pictures for movie licenses.

The stereo needs to be moved. Also, the exterior side door requires a new lock as people are

getting into that storage room and using the social committee's supplies.

Architectural Committee: There were 11 applications received, 10 were approved and 1 was administratively denied. In the future, it needs to be part of the process to verify that the person submitting the request is the owner of the property.

A question was raised about a home which added an attached shed. In the discussion it was decided that the application that was submitted may have been misleading and needs to be reviewed further. It also appears that the person who submitted the request was, in fact, not the owner.

Celeste and Kelly will meet to discuss changes to the architectural guidelines.

Treasurers Report

There is \$47,000 in the operating account. Year to date is over budget.

Management Report

- **Arch Request for 2nd Driveway:**

- *The board decided to deny the architectural request for the addition of a 2nd driveway because it exceeds impervious surface guidelines, second separate driveways are prohibited and it is not aesthetically pleasing.*

- **Drainage Proposal for the Pool Area:**

- *Bob moved to approve SITESCAPES' \$7,500 proposal for options 2, 3 and 4, as long as the retaining wall is no lower than 18" and it is contingent on them adding a drain from the deck through the retaining wall to the drain. Adrian seconded the motion, all approved and the motion carried.*

- **Pond Cleanup Proposal:**

- *Cheri moved to approve SITESCAPES' \$2,500 bid to clean up the pond area. Celeste seconded the motion, the motion passed with one abstention.*

- **Advertisement Resolution Review:**

- No change to current policy is needed.

New Business:

Rental of Clubhouse to Braxton for Community Watch Group: Denied. It is against guidelines to rent to outside parties. However, if they would like to hold a joint community watch meeting the clubhouse could be made available.

Social Committee Budget: Tabled until September meeting.

Movie Night: The board would like to add money to the taxes and licenses budget line item to cover the cost of obtaining licenses to show 4 movies next year.

Budget: Tabled until the September meeting.

Changes to Talis Contract: Bob moved to approve the addendum to the Talis contract which would raise the price per copy from \$.10 to \$.15. Patrice seconded the motion, all agreed and the motion passed.

Parks & Rec Bond Proposal: The board was ok with allowing an informational meeting to be held at their clubhouse regarding the town's proposal.

September Meeting: Committee reports should be emailed ahead of time, no reports given at the meeting so more time can be devoted to the budget.

Adjournment: The meeting adjourned at 8:56.